

**RSU 83/M.S.A.D. #13 BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
TUESDAY, FEBRUARY 14, 2023
VALLEY JR/SR HIGH SCHOOL BINGHAM, MAINE
6:00 P.M.**

I. CALL TO ORDER-The meeting was called to order at 6:00 p.m. by Chairman Leo Hill

II. ATTENDANCE

Present: Leo Hill, Elizabeth Brochu, Bonnie Atwood, Brandy Hill, Beverly Brown, Brian Malloy, Pauline Lagasse, Ann Ingersoll, Karin Stevens, Janelle Ingersoll

Absent: None

Also present: Sandra MacArthur, Wendy Belanger, Melissa Lyons-Vitalone, James Tyler, Carol Hines, Doris Vermette, Pamela Grant, Cathy Foran, Drew Foran

III. PLEDGE OF ALLEGIANCE-Conducted

IV. APPROVAL OF THE MINUTES (Regular meetings – will not be done at special meetings)

- a) Upon a motion by Bonnie Atwood and second by Pauline Lagasse the Board unanimously voted to approve the minutes of January 10, 2023 (negotiations committee), January 10, 2023 (regular meeting), February 2, 2023 (finance committee)

V. PUBLIC INPUT-None

VI. ADMINISTRATIVE REPORTS

- a) Moscow Principal's Report

We have finished our winter testing. We are using this information to identify intervention needs. The WinterKids games were a success. Our students enjoyed the activities. We have more winter activities planned for our students. We are trying to purchase sleds to keep at school as the kids love sliding on the bank behind the school.

- b) Valley Jr/Sr High School Report

- c) Director of Special Services Report

Special Education – MaineCare Update

Most of the staff have completed Module 1 of the BHP training which gives them a Provisional BHP certification. This allows them to bill for day treatment behavioral health services so they will be ready to go once we are registered with MaineCare. They will have 1 year to complete the other required pieces of the training.

I am currently working on compiling a list of duties that will fall on the social worker position as her job description will likely need to be updated. As a clinical counselor, Marcy will be responsible for overseeing the day treatment part of the student educational programs. We are required to use her clinical licensure to prescribe behavioral health treatment for students. She is currently looking into obtaining her Board-Certified Behavior Analyst (BCBA) certification to be better prepared to oversee the day treatment processes and to complete behavior evaluations.

Assessment

The state assessment calendar is on the back of this report. The required annual parent assessment letter will be sent home as soon as the state updates the description of the assessment process. (Assessment calendar attached)

d) Athletic Director's Report

Varsity Basketball:

The Varsity teams have finished the regular season. Valley girls finished with a record of 14-4 and boys 11-7. Valley girls finished in 1st place in heel point standings and boys finished in 2nd. Both teams will continue to play in the tournaments at the ACC. Valley boys first tournament game will be on 02/18/2023 and girls will play on 02/20/2023. Tournament brackets are available online at the MPA website.

Recognition: Brielle Hill was chosen to compete in the McDonalds All-Star Game. Date of game will be announced.

Middle-School Basketball:

The middle-school season has officially finished. Valley girls finished with a record of 9-2 and ended as runners-up in the Pine Cone tournament. Valley boys finished with a record of 6-5 and ended the season playing Madison in the Pine Cone tournament.

Fill-The-Gym and Senior Recognition: The fill-the-gym/senior recognition event was a success with a large turn-out and raised \$3,257.00 towards cancer awareness.

Pep-Rally: The Valley pep-rally has been scheduled for 2/17/2023 and will include all students and staff in the district.

E-Sports: E-Sports played in their last spring pre-season tournament and won against Mattanawcook Academy on February 9th. They will start their regular season this week.

VII. ADJUSTMENTS TO THE AGENDA

VIII. GOOD NEWS

- a) General purpose aid-Increase of \$259,743.09; mill rate went from 7.10 to 7.29; required local assessments up by approximately \$40,000.

IX. COMMUNICATIONS

- a) Audit Report-Keel Hood-MSAD 13 had a very clean audit. The staff did an excellent job with finances. MSAD 13 has handled their federal funds very well.
- b) Financial Statement-Finances are doing well; Bingham behind 1 month on assessment payments; interest rates have increased-January interest earned were: reserve account \$293.19; payroll account \$272.28; and accounts payable \$1,225.27.
- c) Superintendent MacArthur's March schedule
- d) CACFP-At risk after school snack program-The program is receiving \$50-\$75 per month, and the costs are \$100-\$150 per month. Recommend holding a public hearing before the March board meeting to vote on opting out of the program. Snacks would still be provided for after school programs through the school lunch program.
- e) Enrollment update-Enrollment decreased by 1 student.
- f) Budget update-The first draft of the budget is in process. Some of the increases will include an out of district placement, wages, insurance, utilities, maintenance & repairs and fuel.

X. REPORT OF SUPERINTENDENT

- a) Specialty Services- On February 3rd the HVAC system was serviced. The technicians stated that our heating oil was the cleanest they had seen in years. The heat in the Moscow kitchen was connected to a thermostat and is now operational.
- b) During April break a classroom at Valley has been scheduled for asbestos abatement and new flooring will be installed.
- c) Dedication request for Valley gymnasium floor.-A request was made for a dedication of the Valley gymnasium floor, we do not have a policy that addresses dedications. The superintendent recommends that the board suggests the purchase of a scoreboard instead and develops a policy for moving forward. The board was in agreement with the superintendent's recommendation.

- XI. SUB-COMMITTEE REPORTS** (Finance Committee, Policy Committee, Negotiations Committee, Transportation Committee, Buildings and Grounds Committee, Personnel Committee)
- Finance (Bonnie Atwood, Elizabeth Brochu, Brian Malloy)
Policy (Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown)
Negotiations (Pauline Lagasse, Adrienne Mathieu, Janelle Ingersoll, (alternate) Beverly Brown)
Transportation (Leo Hill, Brian Malloy, Adrienne Mathieu)
Buildings and Grounds (Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown)
Personnel (Leo Hill, Elizabeth Brochu, Brandy Hill, (alternate) Janelle Ingersoll)
- a) Finance Committee-Recommend Bob's Cash Fuel for oil and Kennedy Construction for plowing and sanding
 - b) Negotiations Committee-Met with central office staff and administrative assistant to director of special services and district data entry clerk. Recommend that the board approve their proposals.

XII. OLD BUSINESS

- a) Upon a motion by Ann Ingersoll and second by Bonnie Atwood the Board unanimously voted to approve the second reading of policy IJNDB-R-Student Computer and Internet Use Rules
- b) Upon a motion by Ann Ingersoll and second by Pauline Lagasse the Board unanimously voted to approve the second reading of policy-IJOA-Field Trips and Other Student Travel
- c) Upon a motion by Janelle Ingersoll and second by Pauline Lagasse the Board unanimously voted to approve the second reading of policy IJOC-School Volunteers

XIII. NEW BUSINESS

- a) Upon a motion by Brandy Hill and second by Bonnie Atwood the Board unanimously voted to approve the Administrative Assistant to the Superintendent's contract and authorized the Superintendent to issue a contract with a rate of \$26.46 per hour and a \$1,100 yearly longevity stipend.
- b) Upon a motion by Bonnie Atwood and second by Karin Stevens the Board unanimously voted to approve the Bookkeeper's contract and authorized the Superintendent to issue a contract with a rate of \$27.56 per hour.
- c) Upon a motion by Pauline Lagasse and second by Brandy Hill the Board unanimously voted to approve the Administrative Assistant to Director of Special Services and District Data Entry Clerk's contract and authorized the Superintendent to issue a contract with a rate of \$22.00 per hour and an additional 5 vacation days.
- d) Upon a motion by Pauline Lagasse and second by Beverly Brown the Board unanimously voted to approve the snow removal bid from Kennedy Construction for 2023-24.
- e) Upon a motion by Pauline Lagasse and second by Ann Ingersoll the Board unanimously voted to approve the oil bid from Bob's Cash Fuel for 2023-24.

XIV. ADJOURNMENT-The meeting was adjourned at 6:55 p.m.

Respectfully submitted,



Sandra J MacArthur
Secretary to the Board