

**RSU 83/M.S.A.D. #13 BOARD OF DIRECTORS**  
**MINUTES OF REGULAR MEETING**  
**TUESDAY APRIL 12, 2022**  
**VALLEY JR/SR HIGH SCHOOL BINGHAM, MAINE**  
**6:00 P.M.**

**I. CALL TO ORDER**-The meeting was called to order at 6:00 p.m. by Chairman Leo Hill

**II. ATTENDANCE**

Present: Leo Hill, Elizabeth Brochu, Bonnie Atwood, Pauline Lagasse, Brandy Hill, Beverly Brown, Adrienne Mathieu, Brian Malloy, Ann Ingersoll, Janelle Ingersoll

Absent: None

Also present: Sandra MacArthur, Wendy Belanger, James Tyler, Melissa Lyons-Vitalone, Cathy Foran, Drew Foran

**III. PLEDGE OF ALLEGIANCE**-Conducted

**IV. APPROVAL OF THE MINUTES (Regular meetings – will not be done at special meetings)**

- a) Upon a motion by Bonnie Atwood and second by Pauline Lagasse the Board unanimously voted to approve the minutes of March 8, 2022 (regular meeting), March 8, 2022 (policy committee), March 15, 2022 (special board meeting), March 18, 2022 (finance committee), March 29, 2022 (finance committee)

**V. PUBLIC INPUT**-None

**VI. ADMINISTRATIVE REPORTS**

- a) Moscow Principal's Report

We have been working with Shelly Simpson on our writing units. The students are enjoying it. We are now able to walk around the building again, so our 100 Mile program is doing well. We are working on our end of the year plans and our NWEA testing. We have seen a great deal of improvement with our MTSS this year. Several students have made significant progress in closing gaps.

- b) Valley Jr/Sr High School Report

**Athens Student Visit:** 8th grade students from Athens are scheduled to visit Valley for a tour on April 14<sup>th</sup>. They will tour the building, meet teachers, and hear from each teacher about the courses we offer.

**Moscow Maple Field Trip:** High school students from our agricultural education and outdoor education programs went on a field trip to Moscow Maple on March 25<sup>th</sup>. Students had tapped trees around the school and made syrup on a single propane burner. This trip provided students an opportunity to see a local commercial syrup operation.

**Field Day:** We have started to plan a field day for late May/early June. This will be similar to last year's field day with activities and athletic events for students in grades 5-12. High school teachers will present their elective offerings for next year to students.

**National Honor Society:** Mr. Nevins has distributed applications to the national honor society to students who are academically eligible. We are planning to have in-person NHS inductions and an academic awards night this year

c) Director of Special Services Report

**ESEA FY 23 Funding:**

Funding projections will be available on the DOE website tomorrow at noon.

**MaineCare reimbursement update:**

- I met with the Special Education Director from Mt. Blue and he is connecting Pam and I with their MaineCare billing coordinator to help us streamline our own start-up.
- We will need to have our staff (ed techs, special education teachers and subs) who work with students with high behavioral needs go through a 35-hour Behavioral Health Professional (BHP) training that is mostly virtual with one 8-hour live session. There are 12 online modules (roughly 2.5 hours each) and after they complete the first module, we can begin to bill for their services. Sandy and I have a tentative plan worked out to be able to use workshop and half-days to get staff through this training without incurring significant costs.
- BHPs require 4 hours of training per month by an LCPC/LCSW – Marcy has these credentials.

d) Athletic Director's Report

**Softball and Baseball:**

- Varsity softball practice has begun
- Due to low numbers and eligibility, Valley will not have a baseball team for the 2022 season. There is no penalty this year for taking a season off.
- Middle School softball and baseballs are still having sign-ups. Coaches for both teams will be recommended for hire.

**VII. ADJUSTMENTS TO THE AGENDA**

- a) IX (e)-Resignation-Brian Andre
- b) IX (f)-Enrollment

**VIII. GOOD NEWS**

- a) Adjustments to ESSER III have been approved.-ADA bathroom, dishwasher at Moscow School, van with ramp.

**IX. COMMUNICATIONS**

- a) Financial Statement-Cash flow-ESSER III ARP reimbursement is lagging. The January invoice was not approved. The necessary corrections have been made and the invoice has been resubmitted. The district is unable to submit another invoice until the January invoice is approved. Cash flow could become an issue if the reimbursement does not occur in the next few weeks.
- b) Superintendent MacArthur's May schedule
- c) Curriculum and Instruction

The emphasis this month was mainly about helping teachers with Lesson and Unit planning. I spent time with one teacher concentrating on creating additional Lesson plans as we work toward completing the unit. In addition, I had the opportunity to observe him in both a grade 9 and Kindergarten class setting. In the post conference specific feedback was given and was well received with the ideas and thoughts to be implemented immediately. The feedback and discussion were very helpful informing the next steps needed to move forward with implementing changes for both curriculum and instructional practices.

I also met with both Principals to discuss thoughts and ideas around concerns in the areas of data, staffing, curriculum, and interventions. Wendy Belanger and I discussed the thought of me returning to do classroom observations in Writing as well as to review present interventions. I will be returning for a full day in the district in April.

A meeting with the Superintendent took place to catch her up on the happenings of the district regarding curriculum and instruction as well as unfinished curriculum goals. As always, I thoroughly enjoyed my time in the district working with this great staff. NOTE: This is a shorter report than usual as I was on vacation for three weeks and continued to work remotely with the staff.

- d) Resignation and acceptance of Corey Farnham, prom advisor
- e) Resignation and acceptance of Brian Andre, high school special education teacher
- f) Enrollment-attached

#### **X. REPORT OF SUPERINTENDENT**

- a) Review and discussion of the draft 2022-2023 budget-BHP training (35 Hours) of our special education staff so we can bill Maine Care
- b) Budget Timeline
  - a) Finance committee meeting-May 5<sup>th</sup> 2:30 p.m.
  - b) May 17<sup>th</sup> Board Meeting-board approves the budget and signs the warrant
  - c) May 31<sup>st</sup> District Budget Meeting-6:00 p.m.
  - d) June 14<sup>th</sup> Budget Referendum Vote
  - e) June 16<sup>th</sup> Board Meeting-6:00 p.m.

#### **XI. SUB-COMMITTEE REPORTS** (Finance Committee, Policy Committee, Negotiations Committee, Transportation Committee, Buildings and Grounds Committee, Personnel Committee)

Finance (Bonnie Atwood, Elizabeth Brochu, Brian Malloy)

Policy (Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown)

Negotiations (Pauline Lagasse, Adrienne Mathieu, Janelle Ingersoll, (alternate) Beverly Brown)

Transportation (Leo Hill, Brian Malloy, Adrienne Mathieu)

Buildings and Grounds (Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown)

Personnel (Leo Hill, Elizabeth Brochu, Brandy Hill, (alternate) Janelle Ingersoll)

##### **a) Policy Committee report**

##### **b) Finance committee report**

Reviewed draft budget proposal. The draft budget eliminates the full time K-12 librarian position. We are continuing to look for possible decreases. Carry Forward has been calculated and will be increased in the next draft.

#### **XII. OLD BUSINESS**

#### **XIII. NEW BUSINESS**

- a) Upon a motion by Bonnie Atwood and second by Adrienne Mathieu the Board unanimously voted to approve the Superintendent's recommendation of Drew Foran as Valley Jr/Sr High School custodian and authorize the Superintendent to issue a contract.
- b) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the first reading of policy BE-School Board Meetings as amended.
- c) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the first reading of policy EEA-Student Transportation Services as amended.
- d) Upon a motion by Bonnie Atwood and second by Janelle Ingersoll the Board unanimously voted to approve the first reading of policy JJIF-Management of Concussions and Other Head Injuries
- e) Upon a motion by Adrienne Mathieu and second by Pauline Lagasse the Board unanimously voted to approve the first reading of policy KDB-Public's Right to Know/Freedom of Access

- f) Upon a motion by Pauline Lagasse and second by Brandy Hill the Board unanimously voted to approve rescinding policy EFBD-Handling Charging of Meals by Students
- g) Upon a motion by Brandy Hill and second by Beverly Brown the Board unanimously voted to approve the following co-curricular/extra-curricular position and authorize the Superintendent to issue contracts  
 Prom Advisor-Isaac Davis  
 MS Softball Coach-Billie Hatfield  
 MS Baseball Coach-James Tyler
- h) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to elect Leo Hill as Chairman, Bonnie Atwood as Vice Chairman, and to appoint the following committee members for 2022-2023
- |                 |   |
|-----------------|---|
| FINANCE:        | Bonnie Atwood, Elizabeth Brochu, Brian Malloy           |
| POLICY:         | Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown |
| NEGOTIATIONS:   | Pauline Lagasse, Adrienne Mathieu, Janelle Ingersoll    |
|                 | Alternate: Beverly Brown                                |
| TRANSPORTATION: | Leo Hill, Brian Malloy, Adrienne Mathieu                |
| BLDGS/GROUNDS:  | Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown   |
| PERSONNEL:      | Leo Hill, Elizabeth Brochu, Brandy Hill                 |
|                 | Alternate: Janelle Ingersoll                            |
- i) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the Recertification Steering Committee for 2022-2023 as follows:  
 Joy West  
 Rebecca York  
 Catherine Foran, Chair

**XIV. ADJOURNMENT**-The meeting was adjourned at 7:07 p.m.

Respectfully submitted,



Sandra J MacArthur  
 Secretary to the Board