

**RSU 83/M.S.A.D. #13 BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
TUESDAY JANUARY 9, 2024  
VALLEY JR/SR HIGH SCHOOL BINGHAM, MAINE  
6:30 P.M.**

**I. CALL TO ORDER**-The meeting was called to order at 6:30 p.m. by Bonnie Atwood

**II. ATTENDANCE**

Present: Leo Hill, Bonnie Atwood, Elizabeth Brochu, Beverly Brown, Pauline Lagasse, Brian Malloy, Karin Stevens, Ann Ingersoll

Absent: Janelle Ingersoll (excused) Brandy Hill (excused)

Also present: Sandra MacArthur, Wendy Belanger, James Tyler, Melissa Lyons-Vitalone, Haylie Kennedy

**III. PLEDGE OF ALLEGIANCE**-Conducted

**IV. APPROVAL OF THE MINUTES (Regular meetings – will not be done at special meetings)**

- a) Upon a motion by Ann Ingersoll and second by Beverly Brown the Board unanimously voted to approve the minutes of December 12, 2023 (regular meeting)

**V. PUBLIC INPUT**-Parking at ball games, more handicapped parking spaces

**VI. ADMINISTRATIVE REPORTS**

- a) Moscow Principal's Report

We have several activities planned for the month of January. We are in week one of our Winter Kids competition. This week we made a human snowflake formation. The students in grades pre-k through 2 created snowmen from modeling clay and the students in grades 3 and 4 drew what the snowmen looked like from above. We have an activity to complete each day for the next four weeks.

- b) Valley Jr/Sr High School Report

**Honor Roll Reward Trip:** The honor roll trip we had planned for December 19 has been rescheduled for this Thursday, January 11<sup>th</sup> due to the storm in December. All honor roll and perfect attendance students will be headed to the bowling alley in Skowhegan on Thursday morning.

**Student of the Month:** Teachers will be selecting a student of the month beginning in February. We are planning an announcement ceremony each month with parents invited and some perks for the student of the month.

**Outdoor Field Trips Continue:** Mr. Davis and Mr. Atwood are planning a field trip to go ice fishing on Fahi Pond in early to mid-February

- c) Director of Special Services Report

Day Treatment Update

Yesterday, Marcy and Pam submitted a week of Section 65 claims for one student's day treatment services. After backing out the seed money, the reimbursement for that week will net the district \$3400. Once this claim is approved, they will submit a larger claim going back to October 1st for two students.

The next step is to add Section 28 Services which will allow us to claim services for another subset of our student population.

At this point, we have more students who need these services than we have staff who are eligible to bill. If you know of people who might have a knack for working with students with disabilities, and who have at least an Ed Tech III certification, send them our way!

d) **Athletic Director's Report**

Basketball season is off to a great start of regular season games with the current standing: Varsity Girls (7-0), Varsity Boys (2-3), Middle-School Girls (1-0), Middle-School Boys (0-1).

The scoreboard for the gymnasium has been ordered and an estimated delivery date of 8-10 weeks.

**Fill-The-Gym:**

Fill-The-Gym event will be on January 16<sup>th</sup> against Forest Hills. All proceeds will be donated to The Yellow Tulip Project. We are expecting to have a large turnout for this event.

**VII. ADJUSTMENTS TO THE AGENDA-Moved New Business in front of Old Business**

**VIII. GOOD NEWS**

- a) The district had no damage from the wind and rainstorm-Wendy is looking for grants for a generator at Moscow. She may have found one through USDA

**IX. COMMUNICATIONS**

- a) Financial Statement-The first invoice was submitted on Monday for 1 week for 1 student. MaineCare , Audit scheduled for January 31, & February 1
- b) Superintendent MacArthur's February schedule-Will take vacation days on days teams play in Augusta

**X. REPORT OF SUPERINTENDENT**

- a) Enrollment update-No change from December report
- b) Resignation and acceptance of Doris Vermette, payroll clerk/bookkeeper, effective June 10, 2024-Posted in house on January 2; posted externally today. We kept the ad very general and have had several inquiries. Used a start date of April as we may have to train the person on ADS software and so the person can do end of month reports and several payrolls with Dori.

**XI. SUB-COMMITTEE REPORTS (Finance Committee, Policy Committee, Negotiations Committee, Transportation Committee, Buildings and Grounds Committee, Personnel Committee)**

Finance (Bonnie Atwood, Elizabeth Brochu, Brian Malloy)

Policy (Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown)

Negotiations (Janelle Ingersoll, Pauline Lagasse, Karin Stevens, (alternate) Beverly Brown)

Transportation (Leo Hill, Brian Malloy, Karin Stevens)

Buildings and Grounds (Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown)

Personnel (Leo Hill, Elizabeth Brochu, Brandy Hill, (alternate) Janelle Ingersoll)

**XII. OLD BUSINESS**

- a) Upon a motion by Ann Ingersoll and second by Karin Stevens the Board unanimously voted to approve the second reading of policy GCSA-R-Employee Computer and Internet Rules
- b) Upon a motion by Pauline Lagasse and second by Karin Stevens the Board unanimously voted to approve the second reading of policy JKD-Suspension of Students

- c) Upon a motion by Pauline Lagasse and second by Ann Ingersoll the Board unanimously voted to approve the second reading of policy JKE-Expulsion of Students
- d) Upon a motion by Pauline Lagasse and second by Ann Ingersoll the Board unanimously voted to approve the second reading of policy JKF-R-Disciplinary Removal of Students with Disabilities Administrative Procedure
- e) Upon a motion by Pauline Lagasse and second by Beverly Brown the Board unanimously voted to approve Vote to approve the second reading of policy JLF-E-Suspected Child Abuse/Neglect Report Form

### **XIII. NEW BUSINESS**

- a) Upon a motion by Bonnie Atwood and second by Karin Stevens the Board unanimously voted to approve the Superintendent's recommendation to increase Network Administrator's annual salary to \$46,075 (3%) and authorized the Superintendent to issue a contract.
- b) Upon a motion by Ann Ingersoll and second by Karin Stevens the Board unanimously voted to approve the Superintendent's recommendation to increase the Nurse's salary to \$43.89 per hour (4.5%) and authorized the Superintendent to issue a contract.
- c) Upon a motion by Pauline Lagasse and second by Bonnie Atwood the Board unanimously voted to enter executive session at 7:07 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Director of Special Services. Adjourned executive session at 7:17 p.m.
- d) Upon a motion by Ann Ingersoll and second by Bonnie Atwood the Board unanimously voted to approve Melissa Lyons-Vitalone as the Director of Special Services and authorized the Superintendent to issue a 3-year contract with a 5% salary increase. Benefits will remain the same.
- e) Upon a motion by Bonnie Atwood and second by Ann Ingersoll the Board unanimously voted to enter executive session at 7:20 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Principal at Valley Jr/Sr High School. Adjourned executive session at 7:28 p.m.
- f) Upon a motion by Bonnie Atwood and second by Elizabeth Brochu the Board unanimously voted to approve James Tyler as Principal at Valley Jr/Sr High School and authorized the Superintendent to issue a 3-year contract with a 5% salary increase. Benefits will remain the same.
- g) Upon a motion by Ann Ingersoll and second by Bonnie Atwood the Board unanimously voted to enter executive session at 7:30 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Moscow Elementary Teaching Principal. Adjourned executive session at 7:34 p.m.
- h) Upon a motion by Ann Ingersoll and second by Bonnie Atwood the Board unanimously voted to approve Wendy Belanger as the Moscow Elementary Teaching Principal and authorized the Superintendent to issue a contract with \$19,500 stipend.

### **XIV. ADJOURNMENT**-The meeting was adjourned at 7:38 p.m.

Respectfully submitted,



Sandra J MacArthur  
Secretary to the Board