

**RSU 83/M.S.A.D. #13 BOARD OF DIRECTORS  
MINUTES OF REGULAR MEETING  
THURSDAY, JUNE 16, 2022  
VALLEY JR/SR HIGH SCHOOL BINGHAM, MAINE  
6:00 P.M.**

**I. CALL TO ORDER**-The meeting was called to order at 6:00 p.m. by Chairman Leo Hill

**II. ATTENDANCE**

Present: Leo Hill, Elizabeth Brochu, Bonnie Atwood, Pauline Lagasse, Brandy Hill, Beverly Brown, Adrienne Mathieu, Brian Malloy, Ann Ingersoll, Janelle Ingersoll

Absent: None

Also present: Sandra MacArthur, Wendy Belanger, James Tyler, Melissa Lyons-Vitalone, Britani Cabassa, Blaise Kandiko, Nicole Tully

**III. PLEDGE OF ALLEGIANCE**-Conducted

**IV. APPROVAL OF THE MINUTES (Regular meetings – will not be done at special meetings)**

- a) Upon a motion by Bonnie Atwood and second by Adrienne Mathieu the Board unanimously voted to approve the minutes of May 10, 2022 (policy committee), May 10, 2022 (regular meeting), May 17, 2022 (special board meeting), May 19, 2022 (finance committee), May 31, 2022 (budget meeting)

**V. PUBLIC INPUT**

**VI. ADMINISTRATIVE REPORTS**

- a) Moscow Principal's Report

We have had a busy month! Pre-school graduation was a huge success. The students performed for the audience and then crossed the bridge to kindergarten. Our kindergarten teacher was waiting for them on the other side of the bridge and the preschool families visited with Mrs. Kamps in kindergarten after the ceremony.

Field day was spectacular! It was our first since covid hit and it felt wonderful to be back to normal.

We had a Pie in the Face contest! The students bought tickets for a chance to throw a pie in the face of a staff member. Everyone enjoyed it.

- b) Valley Jr/Sr High School Report

**End of Year Events Report**

**NHS Induction:** Ed Nevins organized the ceremony and did a nice job. Jessica Mills and Bethany Jacques provided a meal with help from the students involved in the Cavalier Café. Next year, we are planning to hold our induction earlier in the year to allow seniors who are inducted to include their membership on college applications.

**Prom:** Mr. Davis did a good job organizing the junior class to set things up. Andy Jacques deserves thanks; he printed a backdrop for photos, lent lighting equipment, and provided help with setup and cleanup.

**Awards Banquet:** The academic and athletic awards banquet was very well attended. The boosters provided a great meal. Britani Cabassa did a great job organizing and coordinating. Next year, we hope to hold separate academic and athletic awards nights, each with a banquet similar to what we did this year.

## **Summer Plans**

**Buildings:** Drew and Scott have hit the ground running and are beginning the summer with a deep cleaning of all classrooms. We will be heading into next year with the main building in great shape, clean and ready to go. The shop building renovation has turned out excellent, and we are excited to have students working in that building next year. The greenhouse is completed and operating. Andy Jacques donated a sign recognizing the work of the students who built it; the sign is hanging inside the greenhouse.

**Schedules:** Ed Nevins will be finalizing student schedules over the next couple weeks. We plan to send schedules home over the summer this year in hopes that adjustments can be made prior to the start of the school year.

**Back to School Information Nights:** We plan to offer a back-to-school night for incoming 5<sup>th</sup> graders at the end of the summer. We also hope to improve the functionality of our PowerSchool parent portal and get information about that out to parents at the end of the summer. I plan to have more details for the August board meeting.

- c) Director of Special Services Report  
Reviewed
- d) Athletic Director's Report  
Reviewed

## **VII. ADJUSTMENTS TO THE AGENDA**

- a) XIII (a2) Special Education Teacher
- b) XIII (j) Insurance Bid
- c) XIII (k) Electric School bus grant application

## **VIII. GOOD NEWS**

- a) Kelly Vicneire – Recognized by Teens to Trails
- b) MSAD 13 has completed another successful in-person school year. The district was able to return to many traditional events this year, including graduation, athletic events, prom, national honor society, etc.
- c) The windows are scheduled to be installed in the old shop building. This project is very close to being completed. The staff is looking forward to having this project-based space available next year. Discussion regarding dedication of the building. Update on the costs and reimbursement for this ESSER project. The board chose this project as a priority project for ESSER funds with an estimated cost of \$300,000 without replacing the windows. The board approved the replacement windows as an add on. The quote for BNF was approximately \$278,000 without the windows.

## **IX. COMMUNICATIONS**

- a) Financial Statement
- b) Superintendent MacArthur's July schedule
- c) Resignation and acceptance of Bethany Szarka, Jr. High Special Education Teacher.
- d) Thank you note from Karen Morrell

## **X. REPORT OF SUPERINTENDENT**

- a) Update regarding Valley Jr High Special Education Teacher-Caitlin McAloon (McNear) requested a transfer from Moscow Elementary to Valley Jr. High School. I have approved the transfer

## **XI. SUB-COMMITTEE REPORTS (Finance Committee, Policy Committee, Negotiations Committee, Transportation Committee, Buildings and Grounds Committee, Personnel Committee)**

Finance (Bonnie Atwood, Elizabeth Brochu, Brian Malloy)  
Policy (Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown)

Negotiations (Pauline Lagasse, Adrienne Mathieu, Janelle Ingersoll, (alternate) Beverly Brown)

Transportation (Leo Hill, Brian Malloy, Adrienne Mathieu)

Buildings and Grounds (Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown)

Personnel (Leo Hill, Elizabeth Brochu, Brandy Hill, (alternate) Janelle Ingersoll)

- a) Policy Committee Report

## **XII. OLD BUSINESS**

- a) Upon a motion by Bonnie Atwood and second by Pauline Lagasse the Board unanimously voted to make changes to Superintendent's 2022-2023 contract based on law to move the in lieu of insurance to salary in Sandra MacArthur's superintendent's contract
- b) Upon a motion by Bonnie Atwood and second by Janelle Ingersoll the Board unanimously voted to make changes to the Valley Jr/Sr High School Principal's contract based on law and authorized the Superintendent to issue a 3-year administrator's contract to James Tyler.

## **XIII. NEW BUSINESS**

- a) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the Superintendent's nomination of Blaise Kandiko as K-12 physical education teacher and authorized the Superintendent to issue a contract.
- b) a2) Upon a motion by Bonnie Atwood and second by Pauline Lagasse the Board unanimously voted to approve the Superintendent's nomination of Nicole Tully as special education teacher and authorized the Superintendent to issue a contract.
- c) I Janelle Ingersoll move that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year **2023** be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. The motion was seconded by Adrienne Mathieu and passed unanimously by the Board.

Further voted that the Computation and Declaration of Votes dated June 14, 2022 and attached hereto be and it is hereby approved.

Further vote that the Computation and Declaration of Votes be entered upon the records of the district.

Further vote that a certified copy of the Computation and Declaration of Votes be sent to each of the town clerks within the district.

- d) The Board signed the 2022-2023 tax assessments.
- e) Upon a motion by Brandy Hill and second by Janelle Ingersoll the Board unanimously voted to approve Adrienne Mathieu and Bonnie Atwood as the MSBA delegate assembly board member candidate and alternate.
- f) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the first reading of policy GCF-Professional Staff Hiring as amended.
- g) Upon a motion by Brandy Hill and second by Bonnie Atwood the Board unanimously voted to approve the first reading of policy GCOC-Evaluation of Administrative Staff.
- h) Upon a motion by Pauline Lagasse and second by Brandy Hill the Board unanimously voted to approve the first reading of policy GCSA-Employee Computer and Internet Use.
- i) Upon a motion by Pauline Lagasse and second by Adrienne Mathieu the Board unanimously voted to approve the first reading of policy GDF-Support Staff Employment.
- j) Upon a motion by Adrienne Mathieu and second by Janelle Ingersoll the Board unanimously voted to approve the finance committee's recommendation to accept MSMA's property and liability insurance bid.
- k) Upon a motion by Bonnie Atwood and second by Pauline Lagasse the Board unanimously voted to submit an application for an electric school bus.

**XIV. ADJOURNMENT**-The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sandra J. MacArthur".

Sandra J MacArthur  
Secretary to the Board