

**RSU 83/M.S.A.D. #13 BOARD OF DIRECTORS
MINUTES OF REGULAR MEETING
TUESDAY JANUARY 10, 2023
VALLEY JR/SR HIGH SCHOOL BINGHAM, MAINE
6:00 P.M.**

I. CALL TO ORDER-The meeting was called to order at 6:00 p.m. by Chairman Leo Hill

II. ATTENDANCE

Present: Leo Hill, Elizabeth Brochu, Bonnie Atwood, Brandy Hill, Beverly Brown, Brian Malloy, Ann Ingersoll, Karin Stevens, Janelle Ingersoll

Absent: Pauline Lagasse (excused)

Also present: Sandra MacArthur, Wendy Belanger, James Tyler, Melissa Lyons-Vitalone, Haylie Kennedy

III. PLEDGE OF ALLEGIANCE-Conducted

IV. APPROVAL OF THE MINUTES (Regular meetings – will not be done at special meetings)

- a) Upon a motion by Bonnie Atwood and second by Ann Ingersoll the Board unanimously voted to approve the minutes of December 13, 2022 (policy committee), December 13 (regular meeting), December 20, 2022 (negotiations committee)

V. PUBLIC INPUT-None

VI. ADMINISTRATIVE REPORTS

- a) Moscow Principal's Report

Our movie trip was a success. We begin our Winter Kids events January 8th. We have outdoor activities planned. We will be starting our winter NWEA testing soon.

- b) Valley Jr/Sr High School Report

National Honor Society: We will be inducting three new members to the National Honor Society this year. This will grow our National Honor Society from 5 to 8 members. Mr. Nevins and the current members are planning the induction ceremony for February 16th from 5PM-6:30PM.

Vaping and Tobacco Use Presentations from Redington Fairview: Vaping is a persistent and growing problem among teenagers, including at our school. Haylie Kennedy has worked with Redington Fairview to arrange presentations at the school to inform kids about the risks of vaping and the ways companies are targeting kids with vaping products. The presentations will be in early February.

- c) Director of Special Services Report

Cav Cafe Report-Jessica Mills-Postponed

We are still working on setting up the billing processes for MaineCare for behavioral health services. To be covered, they must be deemed medically necessary for the student to access their education by the IEP team.

I am beginning to familiarize myself with evaluation protocols so I can take over our school-based evaluations for the district in the fall. Our long-time evaluator, Susan Siegler, is retiring at the end of this school year. Marcy will be able to assist with mental health diagnoses if needed. This should save the district some money as the average cost is around \$1,000 per evaluation.

d) Athletic Director's Report

Varsity Basketball:

Varsity Girls have had a successful start of the season with a record of 5-1. Madeline Hill was named as Athlete of the Week for the Kennebec/Central Maine journal. Varsity boys have a record of 3-3.

Middle-School Basketball:

Middle-School Girls have a current Pine Cone League record of 3-0 and boys have a record of 2-1. Both teams competed in the Madison Christmas Tournament.

Fill-The-Gym and Senior Night: The fill-the-gym event has been scheduled on 01/19/2023 against Temple.

VII. ADJUSTMENTS TO THE AGENDA

- a) IX (e) Resignation
- b) IX (f) Enrollment

VIII. GOOD NEWS

- a) All classroom doors leading to hallways have new locks.
- b) Window shades have been installed on all windows at Moscow Elementary and Valley Jr/Sr High School.
- c) New bulletin board and shelf to store the large recycle cans.
- d) Cav Café developed the menu and prepared the food for the staff holiday luncheon on Dec 22nd. Students and staff did a fantastic job.
- e) Reduction in heating oil usage at Moscow Elementary has been significant since automating HVAC and implementing the app.

IX. COMMUNICATIONS

- a) Audit Report – Keel Hood-Due to illness-**Postponed to February 14, 2023**
- b) Financial Statement – Moscow Water rates increases-estimated 80% increase for water and sprinkler
- c) Superintendent MacArthur's February schedule
- d) Tuition rates-attached
- e) Resignation and acceptance of Alex Thieffry district foreign language teacher
- f) Enrollment update-attached

X. REPORT OF SUPERINTENDENT

- a) Chimneys have been repaired at Valley. Now waiting for Kevin Cates (Weathervane) to install new flashing around Valley chimney & vent pipes.
- b) Stage lift quotes-Received 2 quotes (Ver-Tran & Maine Accessibility). I am recommending Ver-Tran due to their responsiveness to inquiries, requests for additional information, etc. Once the lift is ordered, delivery could be six months.

XI. SUB-COMMITTEE REPORTS (Finance Committee, Policy Committee, Negotiations Committee, Transportation Committee, Buildings and Grounds Committee, Personnel Committee)

Finance (Bonnie Atwood, Elizabeth Brochu, Brian Malloy)

Policy (Leo Hill, Janelle Ingersoll, Brandy Hill, Beverly Brown)

Negotiations (Pauline Lagasse, Adrienne Mathieu, Janelle Ingersoll, (alternate) Beverly Brown)

Transportation (Leo Hill, Brian Malloy, Adrienne Mathieu)

Buildings and Grounds (Leo Hill, Bonnie Atwood, Ann Ingersoll, Beverly Brown)

Personnel (Leo Hill, Elizabeth Brochu, Brandy Hill, (alternate) Janelle Ingersoll)

XII. OLD BUSINESS

- a) Upon a motion by Bonnie Atwood and second by Janelle Ingersoll the Board unanimously voted to approve the second reading of policy AC-Nondiscrimination/Equal Opportunity and Affirmative Action.
- b) Upon a motion by Ann Ingersoll and second by Beverly Brown the Board unanimously voted to approve the second reading of policy ACAA-Harassment and Sexual Harassment of Students.
- c) Upon a motion by Brandy Hill and second by Bonnie Atwood the Board unanimously voted to approve the second reading of policy ACAA-R-Student Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures as amended.
- d) Upon a motion by Ann Ingersoll and second by Brandy Hill the Board unanimously voted to approve the second reading of policy ACAB-Harassment and Sexual Harassment of School Employees.
- e) Upon a motion by Janelle Ingersoll and second by Beverly Brown the Board unanimously voted to approve the second reading of policy ACAB-R-Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedures as amended.
- f) Upon a motion by Ann Ingersoll and second by Brandy Hill the Board unanimously voted to approve the second reading of policy GCFB-Recruiting and Hiring of Administrative Staff.

XIII. NEW BUSINESS

- a) Upon a motion by Brandy Hill and second by Ann Ingersoll the Board unanimously voted to approve the first reading of policy IJNDB-R-Student Computer and Internet Use Rules.
- b) Upon a motion by Ann Ingersoll and second by Beverly Brown the Board unanimously voted to approve the first reading of policy-IJOA-Field Trips and Other Student Travel.
- c) Upon a motion by Beverly Brown and second by Janelle Ingersoll the Board unanimously voted to approve the first reading of policy IJOC–School Volunteers.
- d) Upon a motion by Bonnie Atwood and second by Janelle Ingersoll the Board unanimously voted to approve to accept the quote from Ver-Tran, Inc. for the Valley Stage lift to be paid with ESSER III funds.
- e) Upon a motion by Ann Ingersoll and second by Elizabeth Brochu the Board unanimously voted to approve the finance committee’s recommendation to change all district funds at Camden National Bank to municipal checking accounts with a 2.50% interest rate.
- f) Upon a motion by Ann Ingersoll and second by Janelle Ingersoll the Board unanimously voted to approve the finance committee’s recommendation to merge checking and cd accounts for individual scholarship accounts with a 2.50% interest rate.
- g) Upon a motion by Bonnie Atwood and second by Beverly Brown the Board unanimously voted to approve the Superintendent’s recommendation to increase Network Administrator’s annual salary by 3% and authorized the Superintendent to issue a contract.
- h) Upon a motion by Elizabeth Brochu and second by Janelle Ingersoll the Board unanimously voted to approve the Superintendent’s recommendation to increase the Nurse’s number of days from 54 to 72 at \$42.00 per hour (no increase) and authorized the Superintendent to issue a contract.
- i) Upon a motion by Brandy Hill and second by Ann Ingersoll the Board unanimously voted to approve the following co-curricular/extra-curricular positions and authorized the Superintendent to issue contracts:

Prom advisor	Isaac Davis
Varsity Baseball Coach	Hunter Tewksbury
- j) Upon a motion by Brandy Hill and second by Ann Ingersoll the Board unanimously voted to enter executive session at 6:40 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Director of Special Services. Adjourned executive session at 6:57 p.m.

- k) Upon a motion by Leo Hill and second by Bonnie Atwood the Board unanimously voted to approve Melissa Lyons-Vitalone as the Director of Special Services and authorized the Superintendent to issue a contract with a 2.5% increase for 2023-2024 and a 2.5% increase for 2024-2025.
- l) Upon a motion by Brandy Hill and second by Bonnie Atwood the Board unanimously voted to enter executive session at 6:59 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Principal at Valley Jr/Sr High School. Adjourned executive session at 7:08 p.m.
- m) Upon a motion by Ann Ingersoll and second by Elizabeth Brochu the Board unanimously voted to approve James Tyler as Principal at Valley Jr/Sr High School and authorized the Superintendent to issue a 3-year contract with a 5% increase for 2023-2024, 100% paid family or adult with children medical insurance plan, and no teaching.
- n) Upon a motion by Janelle Ingersoll and second by Elizabeth Brochu the Board unanimously voted to enter executive session at 7:11 p.m. pursuant to 1 M.R.S.A. §405(6)(A) for the purpose of discussing the evaluation of the Moscow Elementary Teaching Principal. Adjourned executive session at 7:20 p.m.
- o) Upon a motion by Brandy Hill and second by Ann Ingersoll the Board unanimously voted to approve Wendy Belanger as the Moscow Elementary Teaching Principal and authorized the Superintendent to issue a contract with a \$3,000 increase in principal stipend.

XIV. ADJOURNMENT-The meeting was adjourned at 7:22 p.m.

Respectfully submitted,



Sandra J MacArthur
Secretary to the Board